

**NATIONWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: <http://dema.az.gov/>**

**TITLE 5 EXCEPTED
VACANCY ANNOUNCEMENT**

ANNOUNCEMENT NUMBER: 19-233C OPENING DATE: 21-May-19 CLOSING DATE: 11-Jun-19

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Fire Chief, T5801000, GS-0081-09, MPCN: 3400859895

KNOWN PROMOTION POTENTIAL: NONE

SALARY RANGE:

\$52,229.00-\$67,899.00 PA

SUPERVISORY ☐ MANAGERIAL ☐

NON-SUPERVISORY/NON-MANAGERIAL ☒

LOCATION OF POSITION:

161st Air Refueling Wing, Phoenix, AZ

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed, postmarked no later than the closing date. The Human Resources Office will not accept applications that are mailed at government expense, exceptions to hard-copy delivery may be considered on case-by-case basis. Please contact 602-629-4826/4834 for consideration. Faxed applications will not be accepted.

AREA OF CONSIDERATION: This is a National Guard Title 5 Excepted Service position and is **Open to all US Citizens** Individual selected will receive an Indefinite Appointment and may be converted to permanent based on availability of funds or position no longer being encumbered

INSTRUCTIONS FOR APPLYING: Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants MUST submit a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement) or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a Resume or the Optional Form 612.

VETERAN'S PREFERENCE:

In accordance with 5 CFR §335.106, Veteran's Preference will be considered for vacancies under merit promotion when an agency accepts applications from individuals outside its own workforce.

REQUIRED DOCUMENTATION:

Eligible veterans must claim their veterans' preference on their resume and during the application process for federal positions using the proper documentation. To receive the 5 point preference (TP) rating the individual must provide member copy 4 of their Certificate of Release or Discharge from Active Duty (DD 214) for verification. To receive the 10 point preference the Application for 10-Point Veterans Preference form (SF-15) must accompany application and additional documentation detailing characterization of service.

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending

dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

EDUCATION:

If you are relying on your education to meet qualification requirements:

Successful completion of a 4-year course of study in an accredited college or university with major study in Fire Science, Fire Training, or other related fields of study is qualifying only for GS-5. In order to qualify for GS-9 position **MUST** meet specialized experience listed below.

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

CONDITIONS OF EMPLOYMENT:

- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

REASONABLE ACCOMMODATION POLICY:

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits.

Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when:

An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.

An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace.

An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events.

You can request a reasonable accommodation at any time during the application or hiring process or while on the job. Requests are considered on a case-by-case basis.

Learn more about disability employment and reasonable accommodations or how to contact an agency.

Relocation Incentive may be offered:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PCS may be offered:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge in management, supervision and updating fire protection and fire prevention programs in support of the ANG installation and airfield operations at an airport.

2. Ability to plan and schedule periodic checks of facilities to enforce adherence to the best possible fire prevention practices and detect fire safety hazards.
3. Ability to analyze fire department operations and determines trends and potential outstanding and/or recurrent problem areas and appropriate corrective measures.
4. Ability to maintain and record Federal, State and Municipal requirements for fire/crash rescue and structural fire operations and procedures as well as safety education material to facilitate adoption of industrial safety and fire prevention practices to military methods.
5. Ability to serve as technical advisor in providing fire prevention information and guidance to operating officials of supported military activities.
6. Ability to schedule and meet occasionally with military and civilian fire officials in the surrounding area, to formulate plans and programs required to establish mutual aid and support agreements.
7. Ability to plan and schedule periodic visits of ANG facilities to enforce adherence to acceptable fire prevention practices and to detect fire safety hazards.
8. Skill in observing fire hazards and determine appropriate corrective action.
9. Ability to review plans for construction and alteration of facilities to assure adequacy of fire protective features.
10. Ability to determine requirements for any type of installed fire protection devices.

SPECIALIZED EXPERIENCE: Must have 36 months experience controlling or extinguishing fires as a member of an organized military, industrial, volunteer, or governmental fire department or brigade. Have experience in rescue operations; experience in detection, reduction, or elimination of potential fire hazards; experience in operation of fire communications equipment; experience in controlling hazardous materials incidents; and, developing, implementing, or providing training in fire protection and prevention. Will also need experience, education or training that demonstrate the ability to follow directions and to read, understand, and retain a variety of instructions, regulations, and procedures and that otherwise demonstrate the ability to perform or learn to perform the duties of the position. Must also possess or be able to qualify for a Secret Clearance.

BRIEF JOB DESCRIPTION: This position is located in the Base Civil Engineer Squadron, Fire Protection Branch at the 161st Air Refueling Wing in Phoenix, AZ. Its primary purpose is to function as Chief of Fire Protection in support of flying activities and provide first run structural response for the ANG flying base. May support airport, city or county activities on the airfield, through agreements with the municipal airport, but the airport authority has overall charge in emergency situations. Will assist with plan review for fire code compliance. Will manage a fire prevention program to include communications with contractors.

Position in this series also requires knowledge of:

- Firefighting and fire prevention theory and techniques,
- Fixed and mobile firefighting equipment operation; and/or skill for planning, directing, or carrying out fire protection and prevention programs and operations.

Some positions may also require varying levels of knowledge regarding hazardous materials and/or emergency medical services.

SELECTING OFFICIAL: SMSgt Alberto Murietta, 602-302-9272, adalberto.murietta.mil@mail.mil
